

WEST BOYLSTON BOARD OF PARKS COMMISSIONERS

August 29, 2011 7:00 PM

Members Present: Steve Blake (Chairman), Pat Inderwish, Bob Monk, Richard Shaw

Members Absent: None

Guests: Silvio Baruzzi, Peter Jones, Jen Breen, Bob Ritter, Bob Dunne,
Nolan Gauthier, Steve Gauthier, Chris Rucho

Minutes to Approve

- Motion Originator: Bob Monk
- Motion Description: Approve minutes for May 23, 2011 meeting.
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Treasure's Report/Bills to Approve/Outstanding Fees

Bob reported \$335 was deposited into the field account and \$405 into the recreation account. The field account has a balance of \$17,842, the recreation's balance is \$ \$6,695 and the Pride Park is \$4,442.73.

Rick provided the board with the names of the students with outstanding field permit fees. The board reviewed sample letters from the Town Treasurer's office, to be sent for the collections process. Pat suggested that the letters be addressed to the parents of (student's name). The letter would be sent to those with outstanding fees from last year. Pat suggested that Bob draft a letter and have it reviewed (for approval) by the Town Administrator. The letters will be sent to those with outstanding fees from last year. The Athletic Director is assisting with the collecting of fees due for the current year.

Jen Breen inquired if a check had been returned to an individual for the adult tennis program. Bob Monk will contact Karen Barber regarding the matter.

- Motion Originator: Richard Shaw
- Motion Description: Approve payment to Worcester County Tennis / \$1330.00
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Parks Facilities/Maintenance Items

Silvio has suggested that the board consult with the Light Department about lighting alternatives for the flagpole at Goodale Park. He stated that the solar lighting adds a lot to the cost of the flagpole and is not necessarily reliable. Pat stated that the plan is for a 35 foot pole with a 3x5 flag.

An offer has been made to an individual for the seasonal part-time position. The pre-employment physical is scheduled for this Friday.

Richard informed Silvio that the Woodland Field is in need of mowing. The grass is too long for small children to be able to kick a soccer ball around. Steve added that the mowing of the fields is getting done, but the trimming is not being addressed.

Steve reported that the repairs to the bleachers at the All-Purpose Field are about half done and will be completed before the first home game.

The spraying of the poison ivy has been done and the DPW has been invoiced for one application. Steve instructed Silvio that there needs to be fencing along the stone wall at the Mixter Field. The next poison ivy application will be done in the spring.

The new gate behind the bandstand needs a lock. Pat noted that he has received calls from the police (three times over the last month), informing him that the Little League concession stand and the "B" Field storage shed have been left open.

Weed control for the infield of the Sr. Baseball Field needs to be addressed. Pat suggested out sourcing of the fertilization and weed control be considered. Silvio stated that Trugreen has suggested treating the fence lines. The board members agreed that the weed control is an issue thru out the Parks Facilities.

The board discussed the poor condition of the Sr. Baseball Field. Pat stated that a scope of work needs to be prepared and then be put out to bid. Pat noted that the Parks Facility Committee currently has other priorities and that the Sr. Baseball is not on their current list. Repairs to the field would need to be done in a small window of time (June and July).

Facility Requests

There is a High School Football scrimmage scheduled for September 3rd (10:00 AM), which was not on the original permit request.

- Motion Originator: Pat Inderwish
- Motion Description: To amend High School Football permit request to include Sept 3rd.
- Motion Seconded: Bob Monk
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Peter Jones presented the board with a list of adjustments to the Girls' Soccer schedule. The board discussed whether the changes would conflict with schedules of other leagues. WB Youth Soccer has been informed of the changes and will let the coaches know that the field will not be available on Sept 6th. The times on Sept 3rd and 5th will not conflict with Youth Soccer.

- Motion Originator: Pat Inderwish
- Motion Description: To amend the approved High School Girls' Soccer permit to include the changes as presented and discussed.
- Motion Seconded: Richard Shaw
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

The board had expressed concerns with the original schedule submitted by the AD that had 9 games in 9 days on the All-Purpose Field. Peter had rearranged the schedule, so the multiple-game situation will not occur.

Peter prepared a letter to the board, explaining the request for use of the All-Purpose Field to host four Tahanto boys' soccer games (Sept 28, Oct 5, Oct 26 & Oct 28)). Tahanto is in the process of building a new school on what was the athletic fields and are looking for field usage time. There are several students from West Boylston on the Tahanto JV and Varsity boys' soccer teams. Rick noted that someday West Boylston may need help from Boylston and this is a good thing to have the chance for them to use the field. Bob expressed concern about the field being

over used. Pat stated that there will be additional wear on the field but does not see it being a problem.

- Motion Originator: Richard Shaw
- Motion Description: To approve use of the All-Purpose Field on the four dates.
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Rick had asked Peter to attend the meeting to discuss the student field permit fees. Rick stated that Peter has done a tremendous job following up on payment of the fees and has sent out two letters to the students. Rick explained that the time and effort to collect the fees costs the school money in administration costs and that if the board were to take the task on, it would they would also incur costs. Peter stated that he is going to be stricter and that the student will not receive uniforms if the fees are not paid. Bob noted that it needs to be communicated to and impressed upon the coaches that the fees need to be paid. Pat noted that the school is being gracious and that the board does not have the resources. The board spoke with the Town Accountant for assistance with the collections and it has been put back on the board.

Bob Ritter has organized the 43rd annual Beaman Tennis Tournament for September 17&18. Pat stated that it is the 100th anniversary of Goodale Park and feels that it is important that the town co-sponsor the event. The co-sponsoring of the tournament takes the insurance burden off of the group. Bob explained that the tournament has had low numbers over the past years and that he is hoping to have higher numbers with the new courts. He is planning to utilize the courts at both Goodale and Woodland.

- Motion Originator: Richard Shaw
- Motion Description: To accept the request for use of the courts as presented.
- Motion Seconded: Bob Monk
- Motion Discussion: Motion amended to include the town is co-sponsoring the event.
- Motion Approvers/Disapprovers: All Approved

The board has not received the fees or insurance certificate from Best Soccer for the summer camps held at Woodland. Bob will contact Mr. Mumby regarding the outstanding fees and the insurance certificate. Steve did a head count for both camps, \$105.00 is due for July and \$525.00 for August.

Parks & Recreation Coordinator Position

Jen explained that she had approached the board a few months back, that she was willing to continue to organize the recreation programs at no charge. She stated that she wants to know what direction the board wants to go in. She expressed concern over it taking five weeks for a vendor to be paid. Steve explained to Jen that vendors need to be informed that it does take a little longer to get paid (when dealing with a municipality). Pat stated that the board is in the process of reviewing an extensive document outlining a proposed recreation plan (which has come thru the Town Administrator). Pat also stated that a great job has been done in the organizing of the recreation programs. Jen stated that this is a great opportunity to put together something that the town has not seen in a long time. Rick thanked Jen and stated that the board is very appreciative for the work which she has done. Rick noted that the Selectmen need to be presented with the document and that some funding is needed to get to the level outlined in the plan. Steve asked Jen whether she and Karen Barber have spoken about the brochure of programs that are being offered. Jen stated that she was not informed of the brochure, but is willing to put something together.

Jen asked about developing a procedure to borrow the board's DCR pass. Karen Barber is currently in possession of the pass. Nancy Lusier is willing to sign the pass in and out at the Town Administrator's office. Steve will follow-up with Karen and Nancy to get a process in place.

Eagle Scout Project

Nolan Gauthier presented the board with his proposed Eagle Scout Project of constructing new dugouts at the Sr. Baseball Field. Pat congratulated Nolan on his progress on his proposed project. Nolan has worked with Matt Colangelo as to the materials that will be needed. The estimated cost for the project is \$18,000. Nolan is looking for donations of material and if need be will solicit cash donations. Pat noted that the new dugouts were recently constructed at the Rutland Middle School and it would be a good example for Nolan. The board reviewed the proposed plans and provided Nolan with suggestions and advice. Pat had recommended leaving the entrances open (no gates) but then decided the gates would allow for the dugouts to be locked up. The proposed dugouts are of equal size (12x40). Bob Monk questioned whether the required minimum clearance from the baseline to dugout would be met and suggested that Peter Jones look into the requirements. Pat suggested that Nolan takes the worst case for destruction of public property into consideration, when making material selections. Nolan has spoken with the Building Inspector, who is okay with the project and told Nolan to get the Parks Commission approval. Nolan's plan is to begin construction next August. Rick Shaw stated that it is a great idea, but is concerned about the plan to raise funds. Nolan stated that he has done fund raising for many years and does not see it as an issue. Bob Dunne stated the creating a potential hang-out location is a good argument against a solid back in the dugouts. Pat noted that the commission would need to ask the Town Administrator as to whether the board can contribute funds to the project. Rick would like to see the board be able to support the project with some "seed money". Pat asked if the funds could be raised thru the banner advertising that is done on the light poles along Route 12. Chris stated that Kevin McCormick runs the banner program (It's a Celebration). Steve Gauthier explained that Nolan has made his pitch for the project to the Parks Commission, Building Inspector and contractor and still needs to get formal approval from the Scout Master. The project would then be presented to the Boy Scout Council for approval.

- Motion Originator: Bob Monk
- Motion Description: Parks Commission provide Nolan Gauthier with positive recommendation and support his proposed Eagle Scout project.
- Motion Seconded: Rick Shaw
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved

Goodale Courts

The Police Department has sent a letter to the board regarding the issues at the Goodale basketball courts. Pat stated that additional signage (no skate boards, bikes, ect.) are needed on or next to the gates. Pat noted that the bigger problem is enforcing the rules on who can use the courts. Some of the out of town individuals have been put on notice that they are not to use the courts. There is an older group that has not yet been spoken to.

Pat explained that the resident directly across the street from the courts has voiced concern that the lights shine into his house. Installation of shields on the fixture would alleviate the issue. Pat also stated that the drainage from the road behind the courts has not yet been addressed and the road has been washed out during recent heavy rains. This is not a warranty issue with the contractor. The road is now a semi-pervious surface and the drainage design was based upon the courts themselves, the back access was an after-thought in the design. Steve questioned whether there was ever any drainage planned for the road and if it was an engineering problem. Pat stated that the funds were restricted to existing courts being renovated. The architect has

suggested raking the surface out and trying silt sacks, which are filled with material and creates grass growth inside of them. Bob Dunne asked if permeable pavers could be looked into as a solution. Pat has a walk-thru with the contractor scheduled for Wednesday morning and will discuss the options at that time.

Steve has been asked if the painting that was hanging on the court fencing (prior to construction) is going to be put back up. The painting is currently stored in the snack shack and is in poor condition. Pat stated that he would not be in favor of it being put back up.

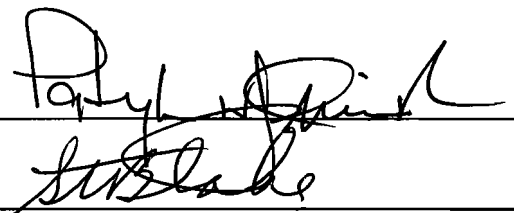
The board discussed the issue with the lack of parking at Goodale Park. Pat suggested redesigning the striping for the spaces at Townsend Field would accommodate more vehicles.

Pat has asked Silvio to put together pricing for a pipe gate on the cart path (off Goodale St).

Chris Rucho will contact Assabett Vocational regarding the students doing the work to re-shingle the summer house in the spring.

Next Meeting: September 26, 2011 7:00 PM

- Motion Originator: Richard Shaw
- Motion Description: To adjourn / 9:31 PM
- Motion Seconded: Pat Inderwish
- Motion Discussion:
- Motion Approvers/Disapprovers: All Approved



DATE: 02-09-12